



MAHATMA GANDHI MISSION'S
INSTITUTE OF MANAGEMENT STUDIES & RESEARCH

M.G.M. Educational Campus, Sector - 1, Kamothe, Navi Mumbai - 410 209.

IQAC

Particulars: Action taken report

Date of the meeting: 12.04.2019

Resolution	Action taken
Conduct Certificate and skill development courses extensively like Six Sigma, Digital Marketing, English Speaking Classes, Yoga course.	Trainers for Six Sigma, Digital Marketing, Financial Modeling and Compensation and Benefits were identified and dates for the same were finalized for July and August
Resolved to undertake tree plantation drive in association with CUF	Tree plantation drive initiated from 15 th July till end of August
Resolved that a new clerk will be appointed who will provide support for NAAC documentation.	Mr Satish Mundhe was appointed as clerk on 2 nd May 2019
Value added courses	Develop your entrepreneurial Spirit and Workshop on Interview Skills were conducted
Outreach and extension activities	Visit to Rehabilitation center, walkathon with MGM Hospital were conducted

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Dr Ashwini Arte
Director
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Particulars: Action taken report

Date of the meeting: 22.01.2019

Resolution	Action taken
Proposed to conduct a visit of students, to an orphanage / old age home/ Centre of Rehabilitation.	Visit to Smt. Kamala Raheja Rehabilitation Centre, Vashi was conducted on 26th Feb 2019
More Outreach activities to be arranged	Awareness programme on investment and future planning for students and staff is scheduled for May

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Particulars: Action taken report

Date of the meeting: 16.10.2018

Resolution	Action taken
Resolved that Mrs. Rekha Suryavanshi will be entrusted with the compilation & maintenance of all committee documents	Mrs. Rekha Suryavanshi has started maintaining documents for various committees
Best student award be initiated	Best student award initiated. Will be given for batch 2016-18
It was decided that for water consecration the water from Bathroom would be connected to pond water	Site office instructed to connect water from Bathroom to pond water
Outreach activities to be organized	Blood Donation drive, tree plantation, workshops for students in different colleges by faculties and students, walkathon, environment protection campaign organized

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Particulars: Action taken report
Date of the meeting: 11.07.2018.

Resolution	Action taken
Certificate courses and workshops to be organized	Workshops on stock market, Six sigma, personality grooming conducted in August and September
Resolved that a workshop should be conducted for gender sensitization	Workshop on Balancing Work & home for working women organized on 9th August 2018
After discussion on the feedback on qualitative initiatives, it was resolved that more outreach and extension activities must be conducted	Coordinator was instructed to organize more outreach and extension activities and involve students for the same.
Value Added courses	Workshop On presentation Skills, excel, employability skills, Business news analysis and communication skills were conducted.
Outreach and extension Activities	Awareness programme on Save Water Save Earth, Awareness programme on Tree plantation and workshop on Time Management conducted Tree plantation drive with CUF is also scheduled.

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