



MAHATMA GANDHI MISSION'S
INSTITUTE OF MANAGEMENT STUDIES & RESEARCH

M.G.M. Educational Campus, Sector - 1, Kamothe, Navi Mumbai - 410 209.

NOTICE

Date :11.04.2020

Dear members,

This is to inform you that Online General body meeting of Internal Quality Assurance Cell is to be held on Wednesday, 15.04.2020 at 1.30 pm the link for the same will be sent in the afternoon on same day by 1.15 pm.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

A.A.

Prof. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

1. Business Continuity Planning.
2. Sem II exams cancelled.
3. Any other matters/points not on the agenda to be discussed with the permission of chairperson

A.A.

Dr Ashwini Arte
Director
MGM'S Institute of
Management Studies & Research
Kamothe, Navi Mumbai - 410 209.



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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 15.04.2020 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Mrs. Ashwini Arte called the meeting at 1:30 p.m. on 15.04.2020.

The meeting started at 1.30 pm. & all the members join the meeting using the link shared. The Counselor, Mrs. Monika Khanna welcomed all the members. Following members attended the meeting.

1. Mrs. Ashwini Arte : Chairperson
2. Mrs. Monika Khanna : Coordinator
3. Ms. Amrita Thakkar : Member
4. Dr. Saloni Deasai : Member
5. Mrs. Shija Abhilash : Member
6. Mr. Manoj Mohite : Member
7. Ms. Neetu Dixit : Member
8. Mrs. Rekha Suryavanshi : Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 08.01.2020 for the information of all members.

The following points were discussed in the meeting:

1. As lectures are suspended temporarily till 31st March faculties are instructed to assign projects and assignments to the students for their subjects.
2. Faculties were suggested to implore online platforms for conducting lectures.
3. Faculties were instructed to share study material and presentation with the students, so that they study from home.
4. Discussed about the upcoming conference and our preparedness to conduct it, considering COVID-19 situation.
5. Director, Mrs. Ashwini Arte alerted everyone to take necessary care and stay safe.
6. All matters/ Point on agenda were discussed and there were no other points.

The Meeting was concluded on proposing vote of thanks by Mrs. Monika Khanna.



Chairperson
Internal Quality Assurance Cell
(MGM IMSR)



Dr. Ashwini Arte
Director
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NOTICE

Date:04.01.2020

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Tuesday,07.01.2020 at 11.00 am at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Prof. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

1. National conference.
2. Alumni Association
3. Any other matters/points not on the agenda to be discussed with the permission of chairperson

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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 07.01.2020 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Mrs. Ashwini Arte called the meeting at 11:00 a.m. on 07.01.2020.

The meeting started at 11.10 am. The Coordinator, Mrs. Monika Khanna welcomed all the members and requested to take the seats on the dais. Following members attended the meeting.

- | | |
|---------------------------|-------------------|
| 1. Mrs. Ashwini Arte | : Chairperson |
| 2. Mrs. Monika Khanna | : Coordinator |
| 3. Dr. Saloni Desai | : Member |
| 4. Ms. Amrita Thakkar | : Member |
| 5. Ms. Neetu Dixit | : Member |
| 6. Mrs. Shija Abhilash | : Member |
| 7. Mrs. Rekha Suryavanshi | : Member |
| 8. Dr. Raman Yadav | : External Member |
| 9. Dr. Archana Mishra | : External Member |

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 10.10.2019 for the information of all members.

Chairperson approved following committee members of Internal Quality Assurance Cell (IQAC) for the year. The new committee proposed is as follows.

- | | |
|---------------------------|-------------------|
| 1. Mrs. Ashwini Arte | : Chairperson |
| 2. Mrs. Monika Khanna | : Coordinator |
| 3. Ms. Amrita Thakkar | : Member |
| 4. Dr. Saloni Desai | : Member |
| 5. Mrs. Shija Abhilash | : Member |
| 6. Mr. Manoj Mohite | : Member |
| 7. Ms. Neetu Dixit | : Member |
| 8. Mrs. Rekha Suryavanshi | : Member |
| 9. Dr. Raman Yadav | : External Member |
| 10. Dr. Archana Mishra | : External Member |


Dr Ashwini Arte
Director

MGM'S Institute of
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The following points were discussed in the meeting:

1. It was resolved that National conference should be organized.
2. Mrs. Ashwini Arte suggested to register for alumni Association under societies registration Act 1860 and Bombay Public Trust Act 1950.
3. It was resolved that Mrs. Shija Abhilash will initiate registration process with the help of lawyer Adv. Ranjeet Bhosale.
4. NAAC Progress was revised.
5. All matters/ Point on agenda were discussed and there were no other points.



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NOTICE

Date: 05.10.2019

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Tuesday, 10.10.2019 at 11.00 am at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Prof. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

- 1 Research Development Activity.
- 2 Review of NAAC criteria's
- 3 Any other matters/points not on the agenda to be discussed with the permission of chairperson

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Director
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MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE CELL HELD ON 10.10.2019 AT CONFERENCE HALL OF MGM IMSR.

The Chairperson, Mrs. Ashwini Arte called the meeting at 11:00 a.m. on 10.10.2019.

The meeting started at 10.00 am. The Coordinator, Mrs. Monika Khanna welcomed all the members and requested to take the seats on the dais. Following members attended the meeting.

1. Mrs. Ashwini Arte : Chairperson
2. Mrs Monika Khanna : Coordinator
3. Dr. Saloni Desai : Member
4. Ms. Amrita Thakkar : Member
5. Ms. Neetu Dixit : Member
6. Mrs. Shija Abhilash : Member
7. Mrs. Rekha Suryavanshi : Member
8. Dr. Raman Yadav : External Member
9. Dr. Archana Mishra : External Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 18.07.2019 for the information of all members.

The following points were discussed in the meeting:

1. It was unanimously agreed to enhance Research & Development activities by motivating teacher quality improvement, in encouraging the research-based work culture and recommending student centric core projects.
2. Progress of initiative all NAAC criteria was reviewed.
3. Criteria were discussed by Prof. Monika Khanna (criteria 1) followed by Ms. Amrita Thakkar for criteria 2.
4. Ms. Neetu Dixit discussed criteria 3 & 4.
5. Mrs. Shija Abhilash discussed criteria 5, 6.
6. Mr. Manoj Mohite was welcomed and updated about NAAC activities.
7. Mrs. Rekha Suryavanshi discussed criteria 7.
8. All matters/ Point on agenda were discussed and there were no other points.

The Meeting was concluded on proposing vote of thanks by Ms. Amrita Thakkar.

Chairperson
Internal Quality Assurance Cell
(MGM IMSR)


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Director
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NOTICE

Date:15.07.2019

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Thursday,18.07.2019 at 11.00 am at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Prof. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

- 1 To read and confirm the minutes of last meeting
- 2 Introduction of Certification courses.
- 3 Revised Scholarship process
- 4 Any other matters/points not on the agenda to be discussed with the permission of chairperson

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Director
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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 18.07.2019 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Mrs. Ashwini Arte called the meeting at 11:00:00 a.m. on 18.07.2019.

The meeting started at 11:15 am. The Coordinator, Mrs. Monika Khanna welcomed all the members and requested to take the seats on the dais. Following members attended the meeting.

1. Mrs. Ashwini Arte : Chairperson
2. Mrs Monika Khanna : Coordinator
3. Dr. Saloni Desai : Member
4. Ms. Amrita Thakkar : Member
5. Ms. Neetu Dixit : Member
6. Mrs. Shija Abhilash : Member
7. Mrs. Rekha Suryavanshi : Member
8. Dr. Raman Yadav : External Member
9. Dr. Archana Mishra : External Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 12.04.2019 for the information of all members.

The following points were discussed in the meeting:

1. Resolved that in the coming academic session in the month of July and August IAS preliminary preparatory classes proposed to be conducted for interested students.
2. It was resolved to conduct Certificate and skill development courses extensively like Six Sigma, digital Marketing, etc.
3. NAAC criteria 1,2,3 & 4 progressed was reviewed.
4. IQAC Coordinator reported that Mr. Satish Mundhe, who joined on 02.05.2019 has been apprised of NAAC work and given the relevant formats.
5. It was resolved that, as the Scholarship process has shifted Maha-DBT portal in 2018, procedure for the same needs to be revised. Satish Mundhe was assigned this task.
6. All matters/ Point on agenda were discussed and there were no other points.

The Meeting was concluded on proposing vote of thanks by Mrs. Monika Khanna.

Ate.

Chairperson
Internal Quality Assurance Cell
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Director
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