



MAHATMA GANDHI MISSION'S
INSTITUTE OF MANAGEMENT STUDIES & RESEARCH

M.G.M. Educational Campus, Sector - 1, Kamothe, Navi Mumbai - 410 209.

NOTICE

Date :01.04.2021

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Friday, 09.04.2021 at 1.30 am at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Dr. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

1. Plasma donation awareness session
2. formulation of course objective, program objectives, program educational objectives & program Specific objectives
3. Any other matters/points not on the agenda to be discussed with the permission of chairperson

Dr Ashwini Arte
Director
MGM'S Institute of
Management Studies & Research
Kamothe, Navi Mumbai - 410 209



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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 09.04.2021 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Dr. Ashwini Arte called the meeting at 1:30 p.m. on 09.04.2021.

The meeting started at 12.00 pm. The Coordinator, Dr. Monika Khanna welcomed all the members and requested to take the seats. Following members attended the meeting.

1. Dr. Ashwini Arte : Chairperson
2. Dr. Monika Khanna : Coordinator
3. Dr. Amrita Thakkar : Member
4. Mr. Manoj Mohite : Member
5. Ms. Neetu Dixit : Member
6. Ms Nisha Kumbhar : Member
7. Mrs. Shija Abhilash : Member
8. Mrs. Rekha Suryavanshi : Member
9. Dr. Raman Yadav : External Member
10. Dr. Archana Mishra : External Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 13.01.2021 for the information of all members.

The following points were discussed in the meeting:

1. It was resolved that with the Alumni Mr. Suraj Kudpane of 2017-19 Batch the Institute will conduct a plasma donation awareness drive student will be encourage to volunteer for the same.
 2. Dr. Monika Khanna informed everyone about the formulation of course objective, program objectives, program educational objectives & program Specific objectives & Suggested everyone start working on it.
 3. It was resolved, due to COVID Situation upcoming Sem I exam shall be conducted online.
 4. SIP interview progress was presented by Prof. Shija Abhilash.
 5. Everyone was instructed to document their NAAC Criteria progress meticulously and present the same to IQAC Coordinator & Director in the next meeting.
 6. All matters/ Point on agenda were discussed and there were no other points.
- The Meeting was concluded on proposing vote of thanks by Dr. Amrita Thakkar.

Dr.

Chairperson
Internal Quality Assurance Cell
(MGM IMSR)

Dr.

Dr. Ashwini Arte
Director
MGM'S Institute of
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NOTICE

Date:08.01.2021

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Wednesday,13.01.2021 at 1.30 pm at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Dr. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

1. Induction of the New Batch.
2. NAAC guidance sessions

Any other matters/points not on the agenda to be discussed with the permission of chairperson

Dr Ashwini Arte
Director
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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 13.01.2021 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Dr. Ashwini Arte called the meeting at 1:28 p.m. on 13.01.2021.

The meeting started at 1.30 pm. The Coordinator, Dr. Monika Khanna welcomed all the members and requested to take the seats. Following members attended the meeting.

1. Dr. Ashwini Arte : Chairperson
2. Dr. Monika Khanna : Coordinator
3. Dr. Amrita Thakkar : Member
4. Mrs. Shija Abhilash : Member
5. Mr. Manoj Mohite : Member
6. Ms. Neetu Dixit : Member
7. Mrs. Rekha Suryavansh : Member
8. Dr. Raman Yadav : External Member
9. Dr. Archana Mishra : External Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 19.10.2020 for the information of all members.

Chairperson approved following committee members of Internal Quality Assurance Committee for the year. The new Committee proposed is as follows: -

1. Dr. Ashwini Arte : Chairperson
2. Dr. Monika Khanna : Coordinator
3. Dr. Amrita Thakkar : Member
4. Mrs. Shija Abhilash : Member
5. Mr. Manoj Mohite : Member
6. Ms. Neetu Dixit : Member
7. Mrs. Rekha Suryavanshi : Member
8. Ms. Nisha Kumbhar : Member
9. Dr. Raman Yadav : External Member
10. Dr. Archana Mishra : External Member

The following points were discussed in the meeting:

1. Director announced that CAP I merit list has been put up by State CET Cell and every one should be prepared for reporting and counseling of students.
2. The Coordinator Dr. Monika Khanna shared her tentative plans of Induction of the New Batch.
3. Director instructed everyone to restart their work on NAAC with new vigor. The IQAC Coordinator Dr. Monika Khanna Suggested that NAAC guidance sessions for 2 days be conducted for the staff by Dr. Sujata Chincholkar Director FCRIMS.
4. Review of working of Grievance Redressal Committee, Anti Ragging, Internal Complaint Committee, Committee for SC/ST etc.
5. All matters/ Point on agenda were discussed and there were no other points. The Meeting was concluded on proposing vote of thanks by Dr. Amrita Thakkar.

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Dr Ashwini Arte
Director
MGM'S Institute of
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NOTICE

Date :12.10.2020

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Monday,19.10.2020 at 1:30 pm at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Dr. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

1. Online document verification process.
2. Research Development Activity.
3. Any other matters/points not on the agenda to be discussed with the permission of chairperson

Dr Ashwini Arte
Director
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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 19.10.2020 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Dr. Ashwini Arte called the meeting at 1:30 p.m. on 19.10.2020.

The meeting started at 1:30 pm. The Coordinator, Dr. Monika Khanna welcomed all the members and requested to take the seats. Following members attended the meeting.


1. Dr. Ashwini Arte : Chairperson
2. Dr. Monika Khanna : Coordinator
3. Dr. Saloni Desai : Member
4. Dr. Amrita Thakkar : Member
5. Ms. Neetu Dixit : Member
6. Ms. Nisha Kumbhar : Member
7. Mrs. Shija Abhilash : Member
8. Mrs. Rekha Suryavanshi : Member
9. Dr. Raman Yadav : External Member
10. Dr. Archana Mishra : External Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 3.07.2020 for the information of all members.

The following points were discussed in the meeting:

1. Director congratulation Dr. Amrita Thakkar for Successfully completing her Ph.D.
2. Dr. Monika Khanna presented before the members, the progress of the upcoming 10 day working on entrepreneurship development in association with CIMSME.
3. Director instructed everyone to be careful with online document verification process during admissions.
4. Dr. Ashwini Arte instructed exam cell to be prepared for online exam for Sem 3 with AutoProctor.
5. Discussion on feedback on qualitative initiatives was discussed and it was appreciated that many outreach activities were conducted under the "Aspiration series", during the early days of the lockdown. Suggestions were made about other such workshops which could be conducted over the time. Dr. Saloni Desai was given the responsibility for the same
6. All matters/ Point on agenda were discussed and there were no other points.

The Meeting was concluded on proposing vote of thanks by Dr. Monika Khanna.


Chairperson
Internal Quality Assurance Cell
(MGM IMSR)


Dr Ashwini Arte
Director
MGM'S Institute of
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NOTICE

Date:01.07.2020

Dear members,

This is to inform you that the General body meeting of Internal Quality Assurance Cell is to be held on Friday,03.07.2020 at 1.30 pm at Conference Hall of MGM IMSR.

You are requested to kindly attend the meeting.

Thanking you,
Yours sincerely,

Dr. Ashwini Arte
Chairperson
Internal Quality Assurance Cell
MGM IMSR



AGENDA

1. Lockdown theme competitions.
2. Faculty upgradation.
3. Any other matters/points not on the agenda to be discussed with the permission of chairperson

Dr Ashwini Arte
Director
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**MINUTES OF THE GENERAL BODY MEETING OF INTERNAL QUALITY ASSURANCE
CELL HELD ON 03.07.2020 AT CONFERENCE HALL OF MGM IMSR.**

The Chairperson, Dr. Ashwini Arte called the meeting at 1:29 p.m. on 03.07.2020.

The meeting started at 1.30 pm. The Coordinator, Dr. Monika Khanna welcomed all the members. Following members attended the meeting.

1. Dr. Ashwini Arte : Chairperson
2. Dr. Monika Khanna : Coordinator
3. Ms. Amrita Thakkar : Member
4. Dr. Saloni Desai : Member
5. Ms. Neetu Dixit : Member
6. Mrs. Rekha Suryavanshi : Member
7. Dr. Raman Yadav : External Member
8. Dr. Archana Mishra : External Member

IQAC Coordinator read out the minutes and Action Taken Report (ATR) of the earlier meeting held on 15.04.2020 for the information of all members.

The following points were discussed in the meeting:

1. Dr. Ashwini Arte congratulated Ms. Amrita Thakkar conference In-Charge for successfully conducting online National Conference on 20th June 2020 with 43 papers published in UGC care listed journal.
2. Dr. Ashwini Arte congratulated Dr. Monika Khanna for completing her Ph.D.
3. Dr. Ashwini Arte congratulated all faculties, for successfully completing second semester using online platform.
4. Dr. Ashwini Arte appreciated the effort put by faculties in conducting series of lectures, event, webinar, quizzes, as a step towards helping students to cope us with the lockdown satiation under aspiration series.
5. The lockdown themed "Photography competition online sizes, Social media marketing webinar, are you interview ready? Career Road map webinars, sate (Logo and Jag line design competition etc.) that were conducted for social outreach were very effective in helping students, not only MGMIMSR, but also the public in general in coping with the stress of the lockdown.
6. The director further instructed that we will conduct more such event
7. The director also encouraged the faculty to continue upgrading themselves for the online teaching learning process.
8. All the mentors, discussed the online summers projects that their mentees had undertaken.
9. All matters/ Point on agenda were discussed and there were no other points.

The Meeting was concluded on proposing vote of thanks by Dr. Monika Khanna.


Chairperson


Dr Ashwini Arte
Director
MGM'S Institute of
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